<u>Information for Helpers</u>

Steps to Register

- * Registration is \$10 per month
- * You must pay every month if you'd like to stay on the out of work list. If you miss a month you will lose your place on the list.
- *Once you get a call, you don't need to pay the \$10 until you are out of work and want to be placed back on the out of work list.

Steps to getting a call:

- * Every night you can call the job line at 702.438.3291 after 5:00pm to check the availability of jobs for the next day. We also post them on the website at www.local525.org. If there is a position you are interested in then call 702.626.0817, leave your name, phone number and the position you are interested in. Be by your phone in the morning between 9:30am-10:00am when dispatchers will start roll call. If you miss the phone call, the dispatcher will keep going on the list to fill the job so answer the call or you will miss the job.
- * Calls you are eligible for will be labeled as: Helper
- * You can come down to the hall to sign in for dispatch if there is a job you're trying to get. You may also sign in via phone 702.605.0380. All calls on that line are recorded.
- * You are **required** to have <u>all</u> the following before picking up a dispatch: OSHA 10 or 30, social security card, and valid driver's license.

<u>Name calls:</u> If you are being specifically requested by name, we will contact you as soon as the request comes in from the Contractor. For that reason, please keep all your contact information up to date. Once we call you, you must report to the Union Hall bring the required: OSHA 10, social security card, & valid driver's license in order to take your drug/alcohol test and pick up your dispatch.

<u>We are not your employer:</u> We are a dispatch/hiring Union hall. Our hours of operation are Monday through Friday from 8:00am-4:30 pm (closed from 12-1pm for lunch). If you have any questions, please feel free to call: 702.452.1520.